



# REGISTRATION

## FALL 2025-SPRING 2026

UCC Preschool mailing address 1506 Browning Pl. Suite 101

Preschool located at 2800 Claflin Rd- Manhattan, KS 66502

Kristi Plummer, Program Director ph: 785-537-2196

Email: preschoolacademy@university.church Web sight:[www.uccpa.org](http://www.uccpa.org)

### CONTACT INFORMATION:

Child's full Name: \_\_\_\_\_ Birthday: \_\_\_\_\_ Male  Female

Child's nick name if any \_\_\_\_\_ Church Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ zip: \_\_\_\_\_ Primary email \_\_\_\_\_

Primary Phone: \_\_\_\_\_ My Child is completely Potty Trained:  Yes  No

**CLASS PREFERENCE:** Indicate your choice by checking the box next to the preferred days. Registration is filled on a first-come first-serve basis. A **\$100.00 Non-refundable registration fee** per student or **\$150** per family is required at the time of registration. We offer a 10% discount off the registration fee for children of active military (ID required). \*UCCPA reserves the right to cancel classes based on insufficient enrollment. **Tuition is due on the 5<sup>th</sup> of each month from August to May. The monthly tuition amount remains the same regardless of your child's start date, attendance, school breaks, or unforeseen school closings.**

### PROGRAM ENROLLMENT FALL 2025

### MONTHLY PAYMENT Aug-May

2.5 YEAR OLD (2 DAY) 9-1:00 PM (must be 2.5 years old by August 31, 2025)

**\$215**

MON/WED

TUES/THURS

3-4 YEAR OLD 9-1:00 PM (must be 3 years old and potty trained by August 31, 2025)

MON/WED

TUES/THURS

**\$215**

TUES/WED/THURS

**\$265**

4-5 YEAR OLDS (3 DAY Pre-K) 9-1:00 PM (must be 4 years old by August 31, 2025)

TUES/WED/THURS

**\$275**

4-5 YEAR OLDS (4 day Pre-K) 9-1:00 PM (must be 4 years old by August 31, 2025)

MON/TUES/WED/THURS

**\$330**

REGULARLY ENROLLED EXENDED DAY 1-3:00PM: MUST BE 3 YEARS OLD AND POTTY TRAINED

MON \_\_\_ TUES \_\_\_ WED \_\_\_ THURS \_\_\_

**\$20 DAILY**

I QUALIFY FOR THE 10% MILITARY DISCOUNT OFF THE REGISTRATION FEE YES \_\_\_

FOR RETURNING STUDENTS ONLY: BILL MY REGISTRATION FEE THROUGH BRIGHTWHEEL YES \_\_\_

Office use only: Date Registration Received: \_\_\_\_\_ Paid by check # \_\_\_\_\_ cash \_\_\_\_\_ BW \_\_\_\_\_

Military discount: Yes \_\_\_

**Parent (Father's) contact Information:** for billing purposes~ is this parents' address the same as the child? Y / N

Father's full Name:

Email address:

Mobile phone:

contact for emergency pick-up

Company:

Job Title:

**Parent (Mother's) contact Information:** for billing purposes~ is this parents' address the same as the child? Y / N

Mother's full Name:

Email address:

Mobile phone:

contact for emergency pick-up

Company:

Job Title:

**Allergy Information:** Does your child have allergies?

(Please specify)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about UCCPA?

\_\_\_\_\_  
\_\_\_\_\_

In how many years will this student attend Kindergarten?

1 yr  2 yrs  3 yrs  4 yrs

**Local Emergency contact:** (two contacts other than parents required)

Name:

Relationship:

Phone:

Name:

Relationship:

Phone:

(Additional contacts can be added by the parent in the child's profile as needed through Brightwheel)

I understand that the registration fee is non-refundable and must be paid to hold my child's placement until the fall. I also understand that the first full tuition payment is due by **August 5, 2025 to confirm my child's placement.**

The registration fee will **NOT** be refunded if the child has been placed in the program and drops out for any reason. We will however, give a full registration refund if we cannot place your child by the first day of classes. Make all registration checks payable to UCCPA, pay with cash or through your brightwheel account if you are a returning family (through BW you will be required to pay the processing fee of .90 cents & a 2.9% fee if using a credit card).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date